

Logistics Instructions and Additional Information

The following information applies to all registered participants and speakers. *For all participants and speakers with a sponsoring organization noted in your invitation letter, please follow the supplemental instructions provided by the sponsor.*

Forum Venue

Sheraton Mustika Yogyakarta Resort & Spa

JL Laksda Adisucipto KM 8.7

Yogyakarta 55282 Indonesia

Tel: +62 274 488588

Website: [Sheraton Mustika Yogyakarta Resort & Spa Website](#)



Flight Reservation

For all self-funded participants and speakers, you are responsible for making your own flights arrangements to Yogyakarta. For all participants and speakers *with a sponsoring organization noted in your invitation letter, please follow the instructions provided by the sponsor to complete your flight bookings.*

We recommend that you arrive in Yogyakarta on November 10 (by noon if possible) to participate in the pre-Forum special event, and depart on November 13 (in the evening if possible).

Accommodation Information

For all self-funded participants and speakers, you are responsible for making your own accommodation arrangements in Yogyakarta. For all participants and speakers *with a sponsoring organization noted in your invitation letter*, please follow the instructions provided by the sponsor to complete your accommodation bookings.

We encourage participants and speakers to stay at the [Sheraton Mustika Yogyakarta Resort & Spa](#).

To obtain the negotiated room rate for the Forum, please fill out and submit the booking form. Please direct any questions to:

Wahyu Ari Saputro

Senior Sales Manager

Tel: 62 274 488 588 / Mobile: 62 856 4723 3211 / Fax: 62 274 484 589

E-mail: Wahyu.Saputro@sheraton.com

Kindly be advised that the check-in time at the Sheraton Mustika Yogyakarta Resort & Spa is 14:00 and the check-out time is 12:00. If you wish to keep the rooms after the standard check-out time, half-day room charge will be applied for departure up to 6:00 pm and full-day charge for departure after 6:00 pm. We encourage you to check out from the hotel in the morning and leave any luggage with the bellman, or alternatively bring the luggage with you so you can leave directly to the airport from the hotel after the Forum.

Kindly ensure you leave the hotel at least 2-3 hours before your departure flight time.

Getting Here

ACTION REQUIRED: Group transport has not been arranged by the conference organizers. All participants and speakers need to arrange your own local transport to and from the Forum Venue (i.e., Sheraton Mustika). Options for traveling to and from the Forum Venue include:

If traveling by air and arriving at ADISUTJIPTO AIRPORT (JOG): Travel distance to the Sheraton Mustika is approximately 3.0 kilometers. Options for traveling to and from the Forum Venue include:

Sheraton Mustika Hotel Shuttle	Taxi
<i>Fee:</i> Complimentary	<i>Fee:</i> Approximately 50,000 IDR
<i>Instructions:</i> A complimentary hotel shuttle is available to and from the airport. Reservations are required. Contact: (+62)(274) 488588 x7710 to provide your flight details and arrange this service. Hotel shuttle service is subject to availability.	<i>Instructions:</i> It is recommended to book a taxi at the airport's official Taxi Booking Counter which can be found not far from the Airport Immigration Exit Gate (or in the Domestic Arrival Hall). Pay at the taxi desk and then proceed to the official taxi area and provide the voucher to your driver.

If traveling by rail and arriving at the RAILROAD STATION: Travel Distance to the Sheraton Mustika is approximately 10.0 kilometers. Options for traveling to and from the Forum Venue include:

Sheraton Mustika Hotel Shuttle	Taxi
<i>Fee:</i> 100,000 IDR	<i>Fee:</i> Approximately 100,000 IDR
<i>Instructions:</i> Reservations are required. Contact: (+62)(274) 488588 x7710 to arrange this service. Hotel shuttle service is subject to availability.	<i>Instructions:</i> Taxis are usually available outside of the station. Most taxis are metered.

Meals

Should you arrange your accommodations at the Sheraton Mustika Yogyakarta using the group booking form, international breakfast buffet for one person is included in the room charge. Breakfast will be served from 06:00 to 10:00.

Lunch will be provided at the Forum on November 11, 12, and 13. Please consult the final agenda for locations of each served meal.

Dress Code

The Forum venue will provide a meeting room climate with an average temperature range of 25°C. Business casual attire is acceptable.

Climate

The weather in Yogyakarta is typical of tropical climates. Daily average temperature of Yogyakarta in November is between 24°C and 29°C. Rainfall averages 0.4 cm.

Electricity

Please note that the electrical appliances in Indonesia operate on 220 Volts. You are advised to carry an adapter.



Currency

The current rate of exchange is approximately 1 US Dollar (USD) equals 11730 Indonesian Rupiah (IDR). Please exchange money in advance.

Internet Service

Wireless internet service is available for Forum participants at the venue.

For questions related to logistics, please contact:

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For technical questions about the Forum, please contact:

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For updated information, please visit the Asia LEDS Forum webpage at:

<http://forum2014.asialeds.org/>